

HOW TO SET YOUR PRIVACY SETTINGS ON X

Step 1: Log in to Your Account

- Go to www.x.com or open the X app.
- Enter your username/email and password to sign in.

Step 2: Access the Settings Menu

- On desktop: Click on **More** (three dots in the left-hand menu).
- On mobile: Tap your **profile picture** in the top-left corner.
- Select **Settings and Privacy** from the menu.

Step 3: Go to Privacy and Safety Settings

- In the Settings menu, click or tap **Privacy and Safety**.
- This section allows you to control how your information is shared and who can interact with you.

Step 4: Review Key Privacy Options

Protect Your Posts (Make Account Private)

- Toggle **Protect your posts** (also called “Protect your Tweets”).
- When this is ON, only your approved followers can see your posts.
- Great for personal use or extra privacy.

Control Who Can Tag or Mention You

- Under **Audience and tagging**, you can:
 - Allow or block others from tagging you in photos.
 - Restrict who can mention you in posts.

Direct Messages

- Decide whether you want to receive messages from:
 - Anyone on X
 - Followers only
- To avoid spam, keep this to **Followers only** or **People you follow**.

Discoverability and Contacts

HOW TO SET YOUR PRIVACY SETTINGS ON X

- Choose whether people can find you by your:
 - Email address
 - Phone number
- Turn these OFF for more privacy.

Muted and Blocked Accounts

- Use this feature to:
 - Mute accounts that post unwanted content.
 - Block accounts you don't want to interact with at all.

Location Information

- Turn off **Add location information to your posts** to keep your location private.

Sensitive Content Filters

- Enable content filters to avoid seeing unwanted sensitive material in your feed.

Step 5: Save Changes

- Most changes save automatically as soon as you toggle them.
- If you see a "Save" button, click or tap it to confirm your preferences.

Useful Tips for Privacy on X

- ✓ **Review settings regularly:** Platforms update privacy options frequently.
- ✓ **Be mindful of what you post:** Even with privacy settings on, screenshots can still be shared.
- ✓ **Check followers list:** Remove unknown or suspicious accounts.
- ✓ **Enable two-factor authentication:** Adds extra security to your account.
- ✓ **Use strong, unique passwords:** Avoid reusing the same password for other sites.



Liz Paine
Learning Insight
www.learninginsight.com.au
An Introduction to X